**CANCELLATION POLICY**

You must **call or text** at least 24-hours in advance to cancel or reschedule your appointment or you will be billed the full fee for the missed session.

If you **call or text** the day before but less than 24-hours in advance of your appointment time an attempt will be made to fill your booking from the waiting list. If your booking is filled from the waiting list you will not be charged for the session. However, if your booking cannot be filled from the waiting list you will be charged the full fee for the missed session.

Same day cancellations and no call/no shows will be billed the full session fee.

By signing below I acknowledge that I have read and understand the above Cancellation Policy.

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Client Name (please print clearly)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Client Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date